



## **GRADING PERMIT AND GRADING PLAN SUBMITTAL LIST**

**Instructions:** The applicant's project engineer shall complete this form by checking boxes for items submitted and by signing the statement below. This form must be included with the initial application.

### **GRADING PERMIT SUBMITTAL:**

- ☐ Complete Engineering Application form and application deposit of \$600.00
- ☐ Grading Plans – four (4) copies. See below for minimum plan requirements
- ☐ Grading Purpose Statement – four (4) copies, explaining and justifying the proposed project
- ☐ Grading Quantity Estimate (cut, fill, shrinkage, import, export), Engineer's Cost Estimate and Material Quantities, and Schedule of Work – two (2) copies
- ☐ Source of Import or Destination of Export, including proposed truck routes – two (2) copies
- ☐ Geotechnical/Soils Report – two (2) copies. Projects requiring geotechnical peer review shall submit five (5) copies and a \$3,000.00 deposit for peer review.
- ☐ Storm Water Pollution Prevention Plan
- ☐ Impervious Surface Form and Storm Water Management Plan – two (2) copies
- ☐ Hydraulic calculations and hydrology map – two (2) copies

### **Additional Project Specific Information (if required) – two (2) copies of each:**

- ☐ Landscape Plan, Checklist and Forms – [www.fremont.gov/LDRP](http://www.fremont.gov/LDRP)
- ☐ Tree Survey & Arborist Report – [www.fremont.gov/LDRP](http://www.fremont.gov/LDRP)
- ☐ Burrowing Owl Survey and/or Biological Study/Survey
- ☐ Preliminary Title Report, dated within 6 months of application, including all vesting deeds, easements, and title report exceptions
- ☐ Proposed easements, rights of entry, etc. for any construction affecting adjacent property
- ☐ Other: \_\_\_\_\_

### **Grading Plans – Prepared by a civil engineer shall include the following minimum information:**

- Dimensioned property lines and easements
- Site topography, including existing contours, spot elevations, drainage patterns, and building footprints (including topographic shots at all conforms, property lines, etc.)
- Elevations, dimensions, location, and slopes of proposed grading shown by contours and other means
- Plans of all drainage devices, walls, cribbing, dams, etc., existing and proposed within the project area
- Erosion and sediment control plans, details, and specifications
- Existing trees with trunk diameter, tree type, and elevation of the root crown. Identify trees to be preserved and include tree preservation measures on the plans.
- Retaining walls, if proposed, with top-of-wall and bottom-of-wall elevations
- Reference to the project geotechnical report. Landslide repair and slope stability projects shall be reviewed and approved by project geotechnical engineer and/or project geologist

I have submitted the required materials for this application. I understand that if any required materials listed above are not submitted, the application will be deemed incomplete and processing will be delayed.

\_\_\_\_\_  
Project Engineer